



**OFFICIAL MINUTES FOR  
TUALATIN TOMORROW ADVISORY COMMITTEE  
February 8, 2012  
8650 SW TUALATIN RD.  
TUALATIN, OR 97062**

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**Present:** Committee Member Adam Butts  
Committee Member Candice Kelly  
Committee Member Bethany Wurtz  
Committee Member Ed Casey  
Committee Member Linda Moholt  
Mayor Lou Ogden  
Councilor Frank Bubenik

**Absent:** Committee Member Larry McClure

**Staff Present:** Sherilyn Lombos, City Manager  
Sara Singer, Assistant to the City Manager

**A. CALL TO ORDER**

Meeting called to order at 6:35 p.m.

**B. COMMUNICATION FROM THE PUBLIC (ITEMS NOT ON THE AGENDA)**

Kathy Newcomb submitted her comments in writing (see Attachment A). Ms. Newcomb requested that the Committee consider updating and revising the revision as mentioned in the statement submitted. Committee Member Wurtz responded by explaining the process for how the Vision and Strategic Action Plan were updated in past years. Committee Member Kelly added that during the next update of the Vision, she hopes that the City's new Citizen Involvement Organizations (CIOs) will help to engage the neighborhoods in the Visioning process.

**C. NEW BUSINESS**

**1. Elect a Chair and Vice Chair**

The Committee unanimously approved Candice Kelly as the new Chairperson for the Tualatin Tomorrow Advisory Committee. The Committee discussed the position of Vice-Chair, and the group decided to defer the nomination and selection of a Vice-Chair until a future date.

**2. Nominate a Tualatin Tomorrow Partner Member to Serve on the Committee**

The group examined the list of Partner Members and made suggestions for potential members who might be interested in serving as a Committee Member over the next year. Chairperson Kelly said she would contact some of the various Partners to see if they were interested in serving.

3. Discuss the Advisory Committee Work Plan and Upcoming Tasks

The Committee discussed the items in the Work Plan for FY12-13. Two projects are currently underway including the website project and the update of the Transportation System Plan. The Committee Members have been actively participating in both of these projects and provided updates to the group. It was suggested to add "New Partner Development" under New Business for the next meeting.

4. Discuss a Spring Partner Luncheon

The Committee discussed the format of the next Partner event. The Committee decided to hold an event in the late afternoon with the Partner Members on May 2<sup>nd</sup> at 3:30 p.m. for their first Partner meeting of the year.

5. Transportation Task Force Update (Wurtz/Kelly)

Committee Member Wurtz provided an update on the activities of the Transportation Task Force. The Task Force has developed the goals and objectives for the Transportation System Plan Update. Chairperson Kelly distributed handouts and calendars for upcoming Transportation Open Houses, meetings and various working groups. It was decided that regular updates would be sent out to the Partners to keep them engaged in the planning process.

**D. COMMUNICATIONS FROM STAFF**

Assistant to the City Manager Singer provided an update on the City's website redesign process. The redesign was an action item in the Tualatin Tomorrow Strategic Action Plan. She also solicited input from the committee on setting upcoming meeting dates. It was agreed that the Committee would plan to meet on the first Wednesday of each month. A meeting calendar will be distributed at the next meeting

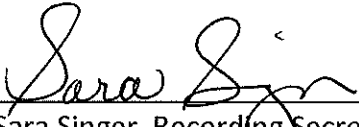
**E. ANNOUNCEMENTS/TTAC COMMUNICATIONS**

Committee Member Moholt mentioned that there is an opportunity for a Senior Transportation grant and the Chamber of Commerce is looking for Partners to help write a grant. City Manager Lombos said that she would talk to the City's Community Services Director to see what resources might be available through the partnership with Loaves and Fishes who runs the Juanita Pohl Center.

Councilor Bubenik said that the Arts Advisory Committee is reviewing the Vision Plan and may be taking on a new project from the Vision.

**F. ADJOURNMENT**

The meeting adjourned at 8:15 p.m.

  
A handwritten signature in cursive script, appearing to read "Sara Singer", is written over a horizontal line. The signature is fluid and stylized, with the first name "Sara" being more prominent than the last name "Singer".

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Sara Singer, Recording Secretary